

SEL MECS: Paperwork Required

Paperwork required:

- Copies of practice/company Employers Liability and Public Liability Insurance certificates
- Quality in Optometry checklists relating to practices subcontracting to a Primary Eyecare Company (to access this, go to the Quality in Optometry website (link below), click on NHS Contracts, and then use the drop-down box on the bottom left-hand side to click on 'Primary Eyecare Company Subcontractor Practice (2024)'. Complete the checklists for General Conditions, Service Conditions and Information Governance.
- QiO Infection Control Audit (found under the Audit section of the Quality of Optometry website).
- Quality in Optometry GOS Contract checklists. For each checklist, you will be given the option to generate a report which you can then download and send.

<http://www.qualityinoptometry.co.uk/>

- Confirmation that you have successfully completed and published the Data Security & Protection Toolkit.

<https://www.dsptoolkit.nhs.uk/?AspxAutoDetectCookieSupport=1>

- Confirmation of NHS email address.

For participating optometrists:

- Copy of the DOCET Safeguarding Adults and Safeguarding Children certificates, Level 2 (or equivalent i.e. ABDO, E-Learning for Health: DOCET and e-LFH links below). Must have been completed within the last three years.

<https://docet.info/enrol/index.php?id=456>

<https://docet.info/enrol/index.php?id=432>

<https://www.e-lfh.org.uk/>

- Copy of WOPEC PEARS/MECS online module certificate.
- Copy of WOPEC Glaucoma online module certificate.
- Copy of WOPEC Cataract certificate.
- Copy of current enhanced DBS check (updates to existing DBS checks can be done online). Must have been completed within the last three years.
- Copy of "Prevent Radicalisation - Basic Prevent Awareness" training certificate (Government and E-LfH website links below). Must have been completed within the last three years.
<https://www.elearning.prevent.homeoffice.gov.uk/edu/screen1.html> or
<https://www.e-lfh.org.uk/>
- Email address to be added to the SEL MECS mailing list.
- Attendance at an online accreditation session. Please email londonsoutheast@jclconsulting.co.uk for details of upcoming sessions.

PLEASE NOTE: POS reserve the right to request that MECS practitioners complete a local practical assessment if there are concerns regarding their performance.

All paperwork can be emailed to londonsoutheast@jclconsulting.co.uk